

**Company Name:**     **UMG / DEL MEDICAL**

**Position:**               **Electrical Mechanical Assembler**

**Job Responsibilities**

- Assemble product utilizing assembly drawings, bills of material and work instructions
- Inspect incoming and in-house assemblies to insure compliance to Del Medical, Inc. standards and insure regulatory compliance
- Complete documentation and serialization required for Del Medical product
- Identify potential defects and irregularities then disposition material accordingly
- Maintain inventory accuracy by following established procedures
- Adhere to ISO procedures to maintain compliance
- Work in a professional manner with all customers and fellow employees internal and external
- Maintain a clean and safe work area
- Observe proper lifting techniques
- Other duties as assigned

**Knowledge/Skills**

- Must be able to read assembly drawings, bills of material and work instructions
- Must be able to use hand tools and job specific tooling
- Light soldering skills preferred

**Education**

- High School diploma or equivalent

**Employment Type**

- Full-time

**Benefits**

- Medical, Dental, Short-Term & Long-Term Disability, Vol. Life, Vision, 401K